

**CKP-DIVN-ELEC/SOUTH EASTERN RLY
TENDER DOCUMENT**

Tender No: RSO-HV-MOU-10

Closing Date/Time: 10/07/2026 15:00

Sr.DEE/OP/CKP acting for and on behalf of The President of India invites E-Tenders against Tender No **RSO-HV-MOU-10** Closing Date/Time 10/07/2026 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Name of Work	Hiring of two (02) nos. of Non-AC Road vehicles (Tata Sumo/Bolero or similar) for transportation of crew and guard with their belongings from MOU to any station & back when and where required round the clock for 730 days.		
Bidding type	Normal Tender		
Tender Type	Open	Bidding System	Single Packet System
Tender Closing Date Time	10/07/2026 15:00	Date Time Of Uploading Tender	17/06/2026 13:28
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Advertised Value	5857749.12	Tendering Section	ELECT OP
Bidding Style	Single Rate for Each Schedule	Bidding Unit	
Earnest Money (Rs.)	117200.00	Validity of Offer (Days)	60
Tender Doc. Cost (Rs.)	0.00	Period of Completion	24 Months
Contract Type	Works - General	Contract Category	Expenditure
Bidding Start Date	26/06/2026		
Are JV allowed to bid	No	Number of JV Member Allowed	0
Are Consortium allowed to bid	No	Number of Consortium Member Allowed	0
Ranking Order For Bids	Lowest to Highest	Expenditure Type	Revenue

2. SCHEDULE

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () A-Per month lumpsum hiring charges for two vehicles from MOU lobby. (This schedule to be read in conjunction with Explanatory Note to Tender Schedule uploaded in Document tab)							2331849.12	Above/ Below/Par
1	1	24.00	Month	97160.38	2331849.12	AT Par	2331849.12	
	Description:- Hiring of two (02) nos. of Non-AC Road vehicles (Tata Sumo/Bolero or similar) for transportation of crew and guard with their belongings from MOU to any station & back when and where required round the clock.							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () B-Transportation of fuel charges for two vehicles at MOU (This schedule to be read in conjunction with Explanatory Note to Tender Schedule uploaded in Document tab).							3525900.00	Above/ Below/Par
1	1	306600.00	Kilometre	11.50	3525900.00	AT Par	3525900.00	
	Description:- Fuel charges for two vehicles. Total 306600 km for 730 days (420 km per day).							

3. ITEM BREAKUP

No item break up added

4. ELIGIBILITY CONDITIONS

Special Financial Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
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1	The tenderer must have minimum average annual contractual turnover of V/N or 'V' whichever is less, Where V= Advertised value of the tender in Crore of Rupees. N= Number of years prescribed for completion of work for which bids have been invited. The average annual contractual turnover shall be calculated as an average of "total contractual payments" in the previous three financial years, as per the audited balance sheet. However, in case balance sheet of the previous year is yet to be prepared/ audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover. The tenderers shall submit requisite information as per Annexure-VIB, along with copies of Audited Balance Sheets duly certified by the Chartered Accountant/ Certificate from Chartered Accountant duly supported by Audited Balance Sheet. Format of Annexure VI B is attached with document tab for reference.	No	No	Allowed (Mandatory)
2	The balance sheet and all other financial documents attested / certified by CAs to substantiate fulfillment of financial eligibility criteria should be with UDIN, failing which the offer will be summarily rejected without any further reference(Authority: GM(Engg)/SER/GRC's letter No. CE/G/Arb & Cont. Mgt./tender Circular/Pt.I/317, Dtd. 11.03.2025).	No	No	Allowed (Mandatory)

Special Technical Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Work Experience: The tenderer must have successfully completed any of the following during last 07 (seven) years, ending last day of month previous to the one in which tender is invited.	No	No	Allowed (Mandatory)
2	Three similar works** costing not less than the amount equal to 30% of advertised value of the tender, or Two similar works** costing not less than the amount equal to 40% of advertised value of the tender, or One similar work** costing not less than the amount equal to 60% of advertised value of the tender. Note: Separate completed works of minimum required values for each component shall also be considered for fulfillment of technical eligibility criteria.	No	No	Allowed (Mandatory)
3	**Similar works means : "The Tenderer should have successfully completed any work of providing on hire commercial vehicles to any department of Railways or Govt. organization or PSUs." Work experience certificate from private individual shall not be considered. However, in addition to work experience certificates issued by any Govt. Organization, work experience certificate issued by Public listed company having average annual turnover of Rs 500 crore and above in last 3 financial years excluding the current financial year, listed on National Stock Exchange or Bombay Stock Exchange, incorporated/registered at least 5 years prior to the date of opening of tender, shall also be considered provided the work experience certificate has been issued by a person authorized by the Public listed company to issue such certificates In case tenderer submits work experience certificate issued by public listed company, the tenderer shall also submit along with work experience certificate, the relevant copy of work order, bill of quantities, bill wise details of payment received duly certified by Chartered Accountant, TDS certificates for all payments received and copy of final/last bill paid by company in support of above work experience certificate.	No	No	Allowed (Mandatory)

Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:

S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.

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TENDER DOCUMENT**

Tender No: RSO-HV-MOU-10

Closing Date/Time: 10/07/2026 15:00

6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.

S.No.	Description
1	Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. Please submit a certificate in the prescribed format (please download the format from the link given below). Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. (Click here to download the Format of Self Certification)

5. COMPLIANCE

Commercial-Compliance

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	No compensation towards any accident whatsoever will be paid by the Railways.	Yes	No	Not Allowed
2	If the tenderers deliberately give/gives wrong information in his/their tender or create/creates circumstances for the acceptance of his/their tender, the Railway reserves the right to reject such tender at any stage.	Yes	No	Not Allowed
3	I/ We have visited the works site and I / We am / are aware of the site conditions.	Yes	No	Not Allowed
4	In case there is any change in GST Tax Structure till the date of completion of work or any error noticed in the calculation of amount payable/recoverable till the release of the final bill amount to contractor, the same shall be paid by the Railway or recover from the contractors bill /security deposit or any other dues of the contractor with the Government of India.	Yes	No	Not Allowed
5	Indian Railways latest Standard General Conditions of Contract with upto date correction slip is applicable for this tenders.	Yes	No	Not Allowed
6	The scope of work may be increased/decreased as per requirement of Railway.	Yes	No	Not Allowed
7	The tenderer has to opt for taking payment through letter of credit (LC) as per Railway Board's letter no. 201 8/CE-I/CT/9 dated 04.06.18.	No	No	Allowed (Optional)
8	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

General Instructions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
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Closing Date/Time: 10/07/2026 15:00

1	The bidders will have to make payment towards tender document cost and earnest money through online payment modes only like net banking, debit/ credit cards etc. available on IREPS portal.	No	No	Not Allowed
2	The rates to be quoted are inclusive of GST and all other charges and taxes levied by the state as well as Central Govt. from time to time	No	No	Not Allowed
3	This tender is governed by General Conditions of Contract of April'2022 issued by Railway with latest amendment and Special Condition of Contract. The General Conditions of Contract April'2022 can be seen on Railway Board (Civil Engineering directorate) website www.indianrailways.gov.in . The special condition of contract is uploaded in document section of this tender. Wherever the terms of GCC contradicts the special condition of contract, in such case Special condition of contract is prevail. Tenderer must go through general condition of contract and special condition of contract before quoting this tender.	No	No	Not Allowed
4	Care in Submission of Tenders : (i) Before submitting a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all inclusive to accord with the provisions in Clause - 37 of the Standard General Conditions of Contract for the completion of works to the entire satisfaction of the Engineers. (ii) Tenderers will examine the various provisions of The Central Goods and Service Tax Act, 2017 (CGST)/Integrated Goods and Service Tax Act, 2017 (IGST)/Union Territory Goods and Services Tax Act 2017 (UTGST)/respective state's State Goods and Services Tax Act (SGST) also, as notified by Central/State Govt & as amended from time to time and applicable taxes before bidding. Tenderers will ensure that full benefit of Input Tax Credit (ITC) likely to be availed by them is duly considered while quoting rates. (iii) The successful tenderer who is liable to be registered under CGST/IGST/UTGST/SGST Act shall submit GSTIN along with other details required under CGST/IGST/UTGST/SGST Act to railway immediately after the award of contract, without which no payment shall be released to the contractor. The contractor shall be responsible for deposition of applicable GST to the concerned authority. (iv) In case the successful tenderer is not liable to be registered under CGST/IGST/UTGST/SGST Act, the railway shall deduct the applicable GST from his/their bills under reverse charge mechanism (RCM) and deposit the same to the concerned authority.	No	No	Not Allowed

Technical-Compliances

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Tenderer has to upload the scan copy of PAN Card.	Yes	No	Allowed (Optional)
2	Tenderer has to upload scan copy EPF & ESI registration certificate.	Yes	No	Allowed (Optional)
3	Tenderer has to upload the scan copy of GST registration certificate.	Yes	No	Allowed (Optional)
4	An undertaking that he is not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of opening of bids, either in individual capacity or as a member of the partnership firm or JV in which he was / is a partner/member. Concealment / wrong information in regard to above shall make the contract liable for determination under Clause 62 of the General Conditions of Contract.	Yes	No	Allowed (Mandatory)

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Tender No: RSO-HV-MOU-10

Closing Date/Time: 10/07/2026 15:00

5	No deployed of Bangladeshi / Rohingyas or any other foreigner as a staff for Railway work in India as per Railway Board's letter No. 2019/Sec.(Int.)/51/7/2-23, Dated. 16.08.2021. Declaration regarding this has to upload as per attached format in Document tab.	Yes	No	Allowed (Optional)
6	The Bidder shall give full details of the constitution of the Firm/Company/Society etc. and shall also submit following documents (as applicable) (a)Sole Proprietorship Firm: The Bidder shall submit the notarized copy of the affidavit or any other document issued from State / Central Government. (b)Partnership Firm: The Bidder shall submit self-attested copies of (i) registered/notarized Partnership Deed and (ii) Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s), authorized by all the partners to act on behalf of the firm for said Bid/contract. (c)Company registered under Companies Act-1956: The Bidder shall submit (i) the copies of MOA (Memorandum of Association) and AOA (Articles of Association) of the Company; and (ii) Power of Attorney duly registered/notarized by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company for said Bid/contract. (e)Society: The Bidder shall submit (i) self-attested copy of the Certificate of Registration, (ii) Deed of Formation and (iii) Power of Attorney in favour of the tender signatory for said Bid/contract.	Yes	No	Allowed (Mandatory)
7	Deployment of Retired employee :- Declaration regarding employment/ partnership etc. of retired railway employees. as per attached format in document tab.	Yes	No	Allowed (Mandatory)
8	Price variation Clause is not applicable.	Yes	No	Not Allowed
9	System of Verification of Tenderer's credentials: For the work tenders, it has been decided to adopt the affidavit-based system of Credential verification. The tenderer shall along with the tender document, documents in support of his/their claim to fulfill the eligibility criteria as mentioned in the tender document. Each page of the copy of documents/certificates in support of credentials, submitted by the tenderer, shall be self-attested/digitally signed by the tenderer or authorized representative of the tendering firm. Self-attestation shall include signature, stamp and date (on each page). Only those documents which are declared explicitly by the tenderer as "documents supporting the claim of qualifying the laid down eligibility criteria", will be considered for evaluating his/their tender. The system shall be applicable once it is made operational in IREPS. This system is already being followed by some of Railway PSUs. (Railway Board Letter No. 2017/Trans/01/Policy New Delhi, dated. 08.02.2018)	Yes	No	Allowed (Mandatory)
10	Multiple L-1 :- In case of more one L-1 bidders, tender may be awarded to tenderer having Bid Capacity. In case Bid Capacity is also the same, tenderer having done more value of similar work in last three previous financial years and the current financial year upto the date of opening of the tender, may be selected for the award. Instruction with respect to Bid Capacity will follow. (Railway Board Letter No. 2017/Trans/01/Policy New Delhi, dated. 08.02.2018)	Yes	No	Allowed (Optional)
10.1	The tenderers shall submit requisite information as per Annexure-VIB, along with copies of Audited Balance Sheets duly certified by the Chartered Accountant/ Certificate from Chartered Accountant duly supported by Audited Balance Sheet for assessing bid capacity.	Yes	No	Allowed (Mandatory)
11	Terms and condition of contract i.e. Scope of work, Payment terms etc. is uploaded in document section for ready reference.	Yes	No	Not Allowed
12	Contractor is to abide by the provisions of Payment of Wages Act & Minimum Wages Act in terms of Indian Railways General Conditions of Contract.	Yes	No	Not Allowed
13	EPF & ESI for individual contractor's staff must be remitted to appropriate level. Periodical verification of the EPF & ESI amount deposited by the contractor will be done by Railway administration. The contractor must submit the document in regard to remittance of the same along with every On Account bills/Final bill, failing which payment may be withheld.	Yes	No	Not Allowed

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14	Mandate form should be uploaded as per attached format in document tab.	Yes	No	Allowed (Optional)
15	Tenderer should upload the scan copy of all documents relating to Technical Criteria & Technical compliance along with the offer, failing which their offer will be considered invalid and same shall be summarily rejected.	Yes	No	Allowed (Mandatory)
16	The GPS system provided in the vehicle should be in workable condition round the clock. There should be a stand by GPS system and if any fault occurs in the system, then it should be immediately replaced by the stand by GPS system, otherwise penalty will be imposed as per penalty clause.	Yes	No	Not Allowed

Custom

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The Railway reserves the right of not invite tenders for any of the railway work/works or to invite open or limited tenders and when tenders are called, to accept a tender in whole or in part or reject any tender or all tenders without assigning reasons for such action.	Yes	No	Not Allowed
2	It shall not be obligatory on the said authority to accept the lowest tender and no tenderer/ tenderers shall demand any explanation for the cause of rejection of his/their tender.	Yes	No	Not Allowed
3	Any instructions issued by the Railway from time to time regarding payment of wages to labour will be adhered to by the contractor and Decision of Sr.DEE/OP/CKP regarding this will be final and binding on the contractor.	Yes	No	Not Allowed
4	No free Railway passes will be issued for the contractor	Yes	No	Not Allowed
5	If the tenderers expires after the submission of his/their tender or after the acceptance of his tender, the Railway shall deem such tender as cancelled. If a partner of a firm expires after the submission of their tender or after the acceptance of their tender, the Railway shall deem such tender as cancelled unless the firm retains its character.	Yes	No	Not Allowed

6. Documents attached with tender

S.No.	Document Name	Document Description
1	Annexure-VVAforworks.pdf	Annexure VVAforworks
2	RetiredEmp.certificate.pdf	Retired Employee Certificate
3	MandateForm.pdf	Mandate Form
4	Declarationofcontractualstaff.pdf	Declaration for staff deployment
5	DeclarationregardingNon-Blacklisted.pdf	Declaration for Nonblack listed
6	AnnexureVIBforworks.pdf	Financial Eligibility Criteria
7	TermsandconditionsHVMOU.pdf	Terms and conditions HV MOU
8	GCC-2022.pdf	GCC 2022

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Signed By: SUJIT KUMAR

Designation : Sr.DEE/OP/CKP